



resource matters

Resource Matters - Brussels Office

Internship opportunity

Intern - Data analysis (minimum 3 months)

Deadline for submitting applications: July 21, 2023

Resource Matters is a non-governmental organization that aims to better understand and contribute to overcoming the contrast between the natural wealth of a country and the poverty of its population. It mainly focuses on industrial investments in the mining and electricity sectors in the Democratic Republic of Congo.

As part of its work, Resource Matters has developed three platforms:

- The [Cobalt Supply Chains platform](#) which displays the supply chains of cobalt, a strategic mineral for the energy transition
- The [Congo Epela](#) platform which displays the best electrification solutions through DRC.
- The [Makuta Ya Maendeleo](#) platform which provides information on tax payments from mining companies to local administrations in Congo.

Resource Matters wishes to recruit an intern to assist in the improvement of these three interactive platforms. We are looking for someone who feels comfortable in the management and structuring of quantitative data of the themes mentioned above and who wishes to contribute to the analysis of this data with a view to improving governance in these sectors.

The position to be filled will extend over a minimum period of 3 months (full-time), possibly renewable until the end of the year. The trainee will be based in Belgium and will benefit from a net allowance between €800 and €1,000 per month depending on qualifications and experience. The position will start as soon as possible.

Tasks

- Prepare and manage the data needed to update and improve the three platforms:
 - Assist in the search for new transactions concerning cobalt in view of updating the Cobalt Supply Chains platform.
 - Process geographical data using QGIS and the OnSSET tool (to be learned during the internship) to assist in updating the Congo Epela platform.
 - Data entry for the update of the Makuta platform.
- Assist the research coordinator in the production of analysis notes concerning the themes of the platforms using the information available.



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Qualifications

The candidate selected must be creative and rigorous. As an intern, the desire to learn and the ability to quickly absorb new information will take precedence over the candidate's experience.

The ideal candidate will have the following skills and qualifications:

- Hold a degree in the fields of economics, political science, development, geography or any other directly relevant field
- Have knowledge of Excel
- Have knowledge of QGIS, ArcGIS or another mapping program
- Strong capacity for processing but also for analyzing quantitative data
- Strong autonomy and self-sufficiency
- Good knowledge of the Office package
- Strong ability to understand and communicate in English and French (preferred but not necessary)

How to apply?

All candidates interested in this offer are requested to send their CV, cover letter and two samples of completed work to info@resourcematters.org with the subject "Internship – Data analysis" before July 21, 2023. Applications will be considered on a rolling basis.

Selection process

1) Document assessment

CV, cover letter and references will be checked and evaluated. If the documents caught our attention, we will send you a positive response to move on to the next step.

2) Testing

The second stage of recruitment is an online written test of 2 to 3 hours. The test will be sent by email and requires access to a computer and a good internet connection. In case you do not have access to a computer, the test can be arranged at the Resource Matters office in Brussels. If the test is successful, we will send you a positive response to move on to the next step. If it is not conclusive, we will contact you at the end of the procedure.

3) Maintenance

The final stage of recruitment is a 30-45 minute virtual interview with a panel of team members. Following this interview, we will notify you of any outcome, after contacting the referees.